

This Agreement was drafted by Brian Lavendel who represents Landlord. This Agreement for the Premises identified below is entered by and between the Landlord and Tenant (referred to in the singular whether one or more) on the following terms and conditions:

RENT: Rent for Premises and any other payments are due the first day of each month and are payable on-line at www.madisonapartments.managebuilding.com. If rent is received after the 5th of the month the Tenant shall pay a late fee of \$50.

Security Deposit: \$

Monthly Rent: \$

Monthly Utility Fee: \$

Monthly Pet Fee: \$

Monthly Maintenance Credit: \$

Total Due per Month: \$

UTILITIES: All utilities are billed to & paid directly by tenant except for those checked below, which are billed to Landlord and included in the "Monthly Utility Fee":

Electricity

Heat

Hot Water

Water & Sewer

PROVISIONS, RULES, AND ADDENDUMS ATTACHED.
 TABLE RIGHTS.

OTHER LANDLORD OR TENANT OBLIGATIONS or SPECIAL PROVISIONS:

IN WITNESS WHEREOF, the parties have executed this Agreement.

LANDLORD or AGENT SIGNATURE

TENANT(S) SIGNATURE

CHARGES INCURRED BY LANDLORD FOR TENANT'S RETURNED CHECKS ARE PAYABLE BY TENANT. LANDLORD SHALL PROVIDE A RECEIPT FOR CASH PAYMENTS OF RENT. ALL TENANTS, IF MORE THAN ONE, ARE JOINTLY AND SEVERALLY LIABLE FOR THE FULL AMOUNT OF ANY PAYMENTS DUE UNDER THIS AGREEMENT. ACCEPTANCE OF A DELINQUENT PAYMENT DOES NOT CONSTITUTE A WAIVER OF THAT DEFAULT OR ANY OTHER DEFAULT UNDER THIS AGREEMENT.

SECURITY DEPOSIT: Upon execution of this Agreement, Tenant shall pay a security deposit to be held by Landlord or Landlord's agent. The deposit, less any amounts legally withheld, will be returned to Tenant's last known address within twenty-one (21) days after any event set forth in Wis. Stat. § 704.28(4). If any portion of the deposit is withheld, Landlord must provide Tenant with a written statement accounting for amounts withheld. The statement shall describe each item of physical damage or other claim made against the security deposit, and the amount withheld as reasonable compensation for each item or claim. If repair costs are not known within twenty-one (21) days Landlord may use a good faith estimate in the written accounting. The reasonable cost for tenant damage, waste, or neglect of the premises, normal wear and tear excluded, may be deducted from Tenant's security deposit as well as any amounts set forth in Wis. Stat. § 704.28(1). Tenant may not use the security deposit as payment for the last month's rent.

DEDUCTIONS FROM PRIOR TENANT'S SECURITY DEPOSIT: Tenant is hereby notified that Tenant may do any of the following within seven (7) days after the start of their tenancy: (a) inspect the unit and notify Landlord of any pre-existing damages or defects, and (b) request a list of physical damages or defects, if any, charged against the previous Tenant's security deposit. If such a request is made by Tenant, Landlord will supply Tenant with a list of all physical damages or defects charged against the previous tenant's security deposit regardless of whether or not those damages or defects have been repaired. Said list will be provided to Tenant within thirty (30) days from when the request was received or, within seven (7) days after Landlord notifies the previous tenant of the security deposit deductions, whichever occurs later. Landlord need not disclose previous tenant's identity nor the amount deducted from the previous tenant's security deposit. Landlord will provide Tenant with a Check-In / Check-Out sheet. Should Tenant fail to return it to Landlord within seven (7) days after the start of the tenancy, Tenant will be considered to have accepted the Premises without any exceptions.

RULES: Landlord may make reasonable rules governing the use and occupancy of the Premises and the building in which it is located. Any failure by Tenant to substantially comply with the rules will be a breach of this Agreement and may result in the eviction of Tenant. Landlord may amend the rules to provide for newly added amenities or to meet changed circumstances or conditions adversely affecting the property. No such amendments may unreasonably interfere with Tenant's use and enjoyment of the Premises or the property of which it is part. A copy of the rules, if applicable, have been given to Tenant at the time of application and at the time of the signing of this Agreement. Rules, agreements, addendums, and guarantees from a previous lease agreement for the same tenant in the same premises shall remain in effect.#

NOTICE TO VACATE: Lease for Term – No written notice is required to terminate a lease for term because the lease automatically ends on the last day of the term. Nonetheless, both Landlord and Tenant should discuss prior to the end of the original lease term whether or not they wish to continue the tenancy beyond the original lease term and if so, enter into a new rental agreement accordingly. Month to Month Tenancy – Written notice must be received by the other party at least twenty-eight (28) days prior to the ending of a month to month tenancy. A month to month tenancy may only be terminated at the end of a rental period. A rental period runs from the first day of a calendar month through the last day of a calendar month.

CONTROLLING LAW: Landlord and Tenant understand their rights and obligations under this Agreement and that they are subject to the laws of Wisconsin, including Wis. Stat. ch. 704 and ch. 799, Wis. Admin. Code § ATCP 134, and applicable local ordinances. Both parties shall obey all governmental orders, rules and regulations related to the Premises, including local housing codes.

CONDITION OF PREMISES: Tenant has had the opportunity to inspect the rental unit and has determined that it will fulfill their needs and acknowledges that the unit is in good and satisfactory condition, except as noted in the Check-In / Check-Out sheet provided to them, prior to taking occupancy. Tenant agrees to maintain the premises during their tenancy and return it to Landlord in the same condition as it was received less normal wear and tear.

POSSESSION AND ABANDONMENT: Landlord shall give Tenant possession of the Premises as provided. Tenant shall vacate the Premises and return all of Landlord's property promptly upon the expiration of this Agreement, including any extension or renewal, or its termination, in accordance with its terms and the law. A Tenant will be considered to have surrendered the Premises on the last day of the tenancy provided under this Agreement, except that, if the Tenant vacates before the last day of the tenancy, and gives Landlord written notice that Tenant has vacated, surrender occurs when Landlord receives the written notice that Tenant has vacated. If the Tenant mails the notice to Landlord, Landlord is deemed to have received the notice on the second day after mailing. If Tenant vacates the Premises after the last day of the tenancy, surrender occurs when Landlord learns that Tenant has vacated. If Tenant abandons the Premises before expiration or termination of this Agreement or its extension or renewal, or if the tenancy is terminated for Tenant's breach of this Agreement, Landlord shall make reasonable efforts to re-rent the Premises and apply any rent received, less costs of re-renting, toward Tenant's obligations under this Agreement. Tenant shall remain liable for any deficiency. If Tenant is absent from the Premises for two (2) successive weeks without notifying Landlord in writing of this absence, Landlord may deem the Premises abandoned unless rent has been paid for the full period of the absence.

ABANDONED PROPERTY: If Tenant vacates or is evicted from the premises and leaves personal property, Landlord may presume, in the absence of a written agreement between the Landlord and Tenant to the contrary, that the Tenant has abandoned the personal property and Landlord may dispose of it in any manner that the Landlord, in his sole discretion, determines is appropriate. Landlord will not store any items of personal property that tenant leaves behind when tenant vacates or is evicted from the premises, except for prescription medicine or prescription medical equipment, which will be held for seven (7) days from the date of discovery. If Tenant abandons a manufactured or mobile home or a titled vehicle, Landlord will give Tenant and any other secured party that Landlord is aware of, written notice of intent to dispose of property by personal service, regular mail, or certified mail to Tenant's last known address, prior to disposal.

USE OF PREMISES AND GUESTS: Tenant shall use the Premises for residential purposes only. Operating a business or providing child care for children not listed as occupants in this Agreement is prohibited. Neither party may: (1) make or knowingly permit use of the Premises for any unlawful purpose; (2) engage in activities which unduly disturb neighbors or tenants; and/or (3) do, use, or keep in or about the Premises anything which would adversely affect coverage under a standard fire and extended insurance policy. Tenant may have guests residing temporarily in Premises if their presence does not interfere with the quiet use and enjoyment of other tenants and if the number of guests is not excessive for the size and facilities of the Premises. Unless prior written consent is given by Landlord, Tenant may not have any person who is not listed on this Agreement reside in the Premises for more than fourteen (14) non-consecutive days within any one (1) year period or for more than three (3) consecutive days within any one (1) month period. Tenant shall be liable for any property damage, waste, or neglect of the Premises, building, or development in which it is located, that is caused by the negligence or improper use by Tenant or Tenant's guests and invitees.

NON-LIABILITY OF LANDLORD: Landlord, except for his negligent acts or omissions, shall not be liable for injury, loss, or damage which Tenant may sustain from the following: (a) theft, burglary, or other criminal acts committed by a third party in or about the premises, (b) delay or interruption in any service from any cause whatsoever, (c) fire, water, rain, frost, snow, gas, odors, or fumes from any source whatsoever, (d) injury or damages caused by bursting or leaking pipes or back up of sewer drains and pipes, (e) disrepair or malfunction of the Premises, appliances, and/or equipment unless Landlord was provided with prior written notice by Tenant of the problem. Tenant holds Landlord harmless from any claims or damages resulting from the acts or omissions of Tenant, Tenant's guests or invitees, and any third parties, including other tenants.

CRIMINAL ACTIVITY PROHIBITED: Tenant, any member of Tenant's household, guest, or invitee shall not engage in or allow others to engage in any criminal activity, including drug-related criminal activity, in the Premises or on the property. Pursuant to Wis. Stat. § 704.17(3m), Landlord may terminate

the tenancy of Tenant, without giving Tenant an opportunity to remedy the default, upon notice requiring Tenant to vacate on or before a date at least five (5) days after the giving of the notice, if Tenant, a member of Tenant's household, or a guest or other invitee of Tenant or of a member of Tenant's household engages in any of the following: (a) criminal activity that threatens the health or safety of, or right to peaceful enjoyment of the Premises by, other tenants, (b) criminal activity that threatens the health or safety of, or right to peaceful enjoyment of their residences by persons residing in the immediate vicinity of the Premises, (c) criminal activity that threatens the health or safety of Landlord or an agent or employee of Landlord, (d) drug-related criminal activity, which includes the manufacture or distribution of a controlled substance, on or near the Premises. The above does not apply to a Tenant who is the victim, as defined in Wis. Stat. § 950.02(4), of the criminal activity. It is not necessary that there have been an arrest or conviction for the criminal activity or drug-related criminal activity.

DANGEROUS ITEMS AND ACTIVITIES PROHIBITED: Tenant, any member of Tenant's household, guest, or invitee shall not possess or use on the property the following items including, but not limited to, swimming or wading pools, trampolines, slip 'n slides or any other water recreation devices, air, pellet or BB guns/rifles, explosives, fireworks, sparklers, candles, space heaters or any other items that, in the opinion of Landlord, create an unreasonable risk of injury or damage, without the prior written consent of Landlord.

MAINTENANCE: Pursuant to Wis. Stat. § 704.07, Landlord shall keep the structure of the building in which the Premises are located and those portions of the building and equipment under Landlord's control in a reasonable state of repair. Tenant shall maintain the Premises under Tenant's control in a clean manner and in as good of a general condition as it was at the beginning of the term or as subsequently improved by Landlord, normal wear and tear excluded. Tenant shall not physically alter or redecorate the Premises, cause any contractor's lien to attach to the Premises, commit waste to the Premises or the property of which it is a part, or attach or display anything which substantially affects the exterior appearance of the Premises or the property in which it is located, unless otherwise allowed under the rules or unless Landlord has granted specific written approval. Landlord shall keep heating equipment in a safe and operable condition. Whichever party is obligated to provide heat for the Premises they shall maintain a reasonable level of heat to prevent damage to the Premises and the building in which it is located.

ELECTRONIC DELIVERY OF CERTAIN INFORMATION/DOCUMENTATION: Landlord may, but is not required to, provide the following information and/or documentation to Tenant via electronic means: (a) a copy of the rental agreement and any documents related to the rental agreement; (b) a security deposit and any documents related to the accounting and disposition of the security deposit and security deposit refund; (c) any promise to clean, repair, or otherwise improve any portion of the Premises made by Landlord prior to entering into the rental/ agreement with Tenant, (d) advance notice of entry to inspect, make repairs, or show the Premises to prospective tenants or purchasers.

CONTINUATION OF AGREEMENT: If Tenant continues to occupy the Premises after the expiration of this Agreement and makes a timely payment of rent, which is accepted by Landlord, Tenant shall be under a month to month tenancy with the same terms and conditions of the original rental agreement unless other arrangements have been made in writing.

ASSIGNMENT OR SUBLEASE: Tenant shall not assign this Agreement or sublet the Premises, or any part of the Premises, without the prior written consent of Landlord. This prohibition includes, but is not limited to, short-term rentals and/or vacation rentals through websites like Airbnb, Homeaway, or VRBO.

MODIFICATIONS AND TERMINATION: This Agreement may be terminated or modified by written agreement of Landlord and Tenant. The parties may terminate this Agreement and enter into a new Agreement instead of renewing it, assigning it, or subleasing the Premises.

SEVERABILITY OF RENTAL AGREEMENT PROVISIONS: The provisions of this rental agreement are severable. If any provision of this rental agreement is found to be void or unenforceable, the unenforceability of that provision does not affect the other provisions that can be given effect without the invalid provisions.

NON-WAIVER: Any failure to act by Landlord with regard to any specific violation or breach of any term of this Agreement by Tenant shall be considered temporary and does not waive Landlord's right to act on any future violation or breach by Tenant. Landlord, by accepting payment from Tenant for rent or any other amount owed, is not waiving its right to enforce a violation or breach of any term of this Agreement by Tenant.

TIME IS OF THE ESSENCE: As to delivery of possession of Premises to Tenant, completion of repairs promised in writing in the Agreement or before; vacating of the Premises, return of Landlord's property, payment of rent, performance of any act for which a date is set in this Agreement or by law.

Time is of the essence means that a deadline must be strictly followed.

RENTAL DOCUMENTS: Landlord has provided Tenant a copy of the Residential Rental Agreement as well as any Rules and Regulations, if applicable, on the landlord's public website at <https://madisonapartments.managebuilding.com/Resident/public/documents> for review prior to entering into this Agreement and prior to accepting any earnest money or security deposit.

Pets and water beds are not permitted unless indicated otherwise in writing.

PAYMENT FOR DAMAGE: Tenant is responsible for any damage, waste, or neglect caused by Tenant, any members of Tenant's household, guests or invitees including, but not limited to, damage, waste, or neglect to the Premises, common areas, building, or grounds. Tenant must pay Landlord for any costs to repair or replace any damage, waste, or neglect within ten (10) days of demand. Tenant may be required to pay estimated repair cost before work will begin. Payment of said cost by Tenant does not waive Landlord's right to terminate Tenant's tenancy for causing the damage, waste, or neglect. Failure to pay said amounts within the specified time period is a material breach of this Agreement and grounds for eviction.

REIMBURSEMENT TO LANDLORD: If Tenant fails to pay any amounts that Tenant is responsible for under this Agreement, Landlord has the option, but is not required, to pay said amounts on behalf of Tenant and demand reimbursement. Reimbursement must be made within ten (10) days of demand. Reimbursement after Landlord's demand does not waive Landlord's right to terminate Tenant's tenancy for failing to pay said amounts initially. Failure to reimburse Landlord after demand is a material breach of this Agreement and grounds for eviction.

NO MODIFICATIONS TO PREMISES: Tenant may not make any modifications to the Premises without the prior written consent of Landlord. Modifications include, but are not limited to, removal of any fixtures, painting of any rooms, installation of blinds or other window coverings, drilling of holes, mounting of flat-screen televisions to the wall, building of any additions, installation of any satellite dishes, or any modifications that would be attached to the ceiling, floor or walls of the Premises. This restriction does not apply to the hanging of photographs, paintings or related items within reason. If Tenant violates this provision Tenant will be charged the actual costs incurred by Landlord to return the Premises to its original condition. Payment of said costs by Tenant does not waive Landlord's right to terminate Tenant's tenancy for violating this provision.

EXTERMINATION COSTS: Tenant will be responsible for the costs of extermination or removal of any insects, pests, or rodents that are found on the Premises, and which are the result of the Tenant's (or any member of the Tenant's household, Tenant's guests, or invitees) acts, negligence, failure to keep the Premises clean, failure to remove garbage and waste, and/or improper use of the Premises.

ENTRY BY LANDLORD: Landlord may enter the Premises occupied by Tenant, with or without Tenant's consent, at reasonable times upon twelve (12) hours advance notice to inspect the Premises, make repairs, show the Premises to prospective tenants or purchasers, or comply with applicable laws or regulations. Landlord may enter without advance notice when a health or safety emergency exists, or if Tenant is absent and Landlord believes entry is necessary to protect the Premises or the building from damage. Neither party shall add or change locks without providing the other party keys. Improper denial of access to the Premises is a breach of this Agreement.

BREACH AND TERMINATION: Failure of either party to comply substantially with any material provision is a breach of this Agreement. Should Tenant neglect or fail to perform and observe any of the terms of this Agreement, Landlord shall give Tenant written notice of the breach requiring Tenant to remedy the breach or vacate the Premises on or before a date at least five (5) days after the giving of such notice, and if Tenant fails to comply with such notice, Landlord may declare the tenancy terminated and proceed to evict Tenant from the Premises, without limiting the liability of Tenant for the rent due or to become due under this Agreement. If Tenant has been given such notice and remedied the breach or been permitted to remain in the Premises, and within one (1) year of such previous breach, Tenant breaches the same or any other covenant or condition of Tenant's lease, this lease may be terminated if, Landlord gives notice to Tenant to vacate on or before a date at least fourteen (14) days after the giving of the notice as provided in Wis. Stat. § 704.17. The above does not apply to the termination of tenancy pursuant to Wis. Stats. §§ 704.17(3m), 704.17(2)(c), and 704.16(3). These provisions shall apply to any lease for a specific term and do not apply to a month to month tenancy. If Landlord commits a breach, Tenant has all rights, and remedies as set forth under the law, including Wis. Stats. §§ 704.07(4) and 704.45, and Wis. Admin. Code § ATCP 134.

RESPONSIBILITY FOR UTILITIES: Tenant must maintain, and will be responsible for the cost of, all utilities for the Premises until the end of the lease term or until the last day that the Tenant is responsible for rent.

RENT: Unless otherwise agreed by Landlord, all rental payments must be from Tenant or Co-signer's account. Third-party checks will not be accepted. If any of Tenant's rent payments are returned due to insufficient funds or for any other reason, Landlord may demand that all future payments be made via certified funds. All late fees, security deposit, utility charges, or any other monetary amount set forth under this Agreement are to be considered and defined as "rent."

REPAIRS: Any promise by Landlord, made before execution of this Agreement, to repair, clean, or improve the Premises, including the promised date of completion, will be listed in this Agreement or in a separate addendum to this Agreement. Time being of the essence as to completion of repairs does not apply to any delay beyond Landlord's control. Landlord shall give timely notice of any delay to Tenant.

CODE VIOLATIONS AND ADVERSE CONDITIONS: There are no code violations or other conditions affecting habitability of the Premises unless indicated otherwise in writing.

RENTERS INSURANCE RECOMMENDED: Landlord recommends that Tenant purchase Renter's Insurance to protect Tenant's personal property and to protect Tenant from any liabilities while living at the property. Tenant understands that if they do not purchase Renter's Insurance that Tenant may not have any insurance coverage should Tenant's belongings be damaged or should Tenant be held liable to a third party and/or the Landlord. Landlord's insurance does NOT

cover tenant's personal possessions, or tenant's liability. And the landlord is not legally or financial responsible for replacement of personal property of tenants.

NOTICE OF DOMESTIC ABUSE PROTECTIONS:

1. As provided in Wis. Stat. § 106.50 (5m) (dm), a tenant has a defense to an eviction action if the tenant can prove that the landlord knew, or should have known, the tenant is a victim of domestic abuse, sexual assault, or stalking and that the eviction action is based on conduct related to domestic abuse, sexual assault, or stalking committed by either of the following: (a) A person who was not the tenant's invited guest, (b) A person who was the tenant's invited guest, but the tenant has done either of the following: (1) Sought an injunction barring the person from the premises, (2) Provided a written statement to the landlord stating that the person will no longer be an invited guest of the tenant and the tenant has not subsequently invited the person to be the tenant's guest.

2. A tenant who is a victim of domestic abuse, sexual assault, or stalking may have the right to terminate the rental agreement in certain limited situations, as provided in Wis. Stat. § 704.16. If the tenant has safety concerns, the tenant should contact a local victim service provider or law enforcement agency.

3. A tenant is advised that this notice is only a summary of the tenant's rights and the specific language of the statutes governs in all instances.

SEX OFFENDER REGISTRY NOTIFICATION: You may obtain information about the sex offender registry and persons registry with the registry by contacting the Wisconsin Department of Corrections at <http://offender.doc.state.wi.us/public>

DAMAGE BY CASUALTY: If the Premises are damaged by fire or other casualty ("the casualty") to a degree which renders it untenable, and if, in Landlord's sole discretion, the repairs can be completed in a reasonable period of time, this Agreement will continue but rent will abate until the Premises is restored to a condition comparable to its condition prior to the casualty. Tenant's liability for rent will not abate if the casualty was caused in any part by the negligence or intentional acts of Tenant, members of Tenant's household, guests or invitees. Tenant may be required to vacate the Premises during repairs. If, in Landlord's sole discretion, the Premises cannot be repaired in a reasonable period of time, this Agreement will terminate as of the date of the casualty. If, after the casualty, the Premises remain tenantable, Landlord will complete repairs as soon as reasonably possible.

NONSTANDARD RENTAL PROVISIONS

The Nonstandard Rental Provisions listed herein are part of your rental agreement and list the various charges and costs that your landlord may assess and might withhold from your security deposit.

LATE FEE: A late fee may be assessed as set forth in the rental agreement upon all late rental payments. Such fees may be deducted from tenant's security deposit.

LEAVE PREMISES IN CLEAN CONDITION: Tenant agrees to place the residence in as overall clean condition at move-out, excepting ordinary wear and tear, as when the tenancy commenced or as subsequently improved by landlord, landlord's agents or Tenant. If the residence is not clean when Tenant vacates, management's employees or an independent cleaning company will undertake the work, and the wage rate assessed to Tenant shall be \$35.00 per hour.

WALL REPAIR AND PAINTING: All costs related to wall repair and painting as a result of unusual damage caused by resident abuse, and all costs related to returning wall material and paint to the same overall condition as when the tenancy commenced or as subsequently improved by landlord, landlord's agents or Tenant will be billed to Tenant at a rate of \$35.00 per hour plus actual materials costs. This damage may include, but is not limited to, drywall damage due holes, knicks, scrapes; paint repair and prep due to the use of adhesives that cause damage; if the paint color was changed by Tenant, the costs to return the paint to the original color; and any other damage to the walls beyond normal wear and tear caused during the term of the Lease.

LEASE MATURITY AND OVERSTAY LEASE END: Lease maturity date and time is of the essence. A penalty of \$200.00 will be assessed if an occupant or occupant's possessions are not completely removed from the premises by noon on the lease maturity date. An additional use and occupancy charge of \$25.00 per hour will be assessed for each hour Tenant remains in occupancy past the lease maturity date and time.

SUBLEASE: In the event Tenant desires to sublease, Tenant agrees to pay a \$525.00 fee. This fee is due and payable at or before the time the sublet agreement is signed. This fee also applies to an early termination of the lease when agreed to by management.

LEASE RULES: Fees and expenses related to violation of Additional Agreement Rules addendum may also be withheld from your security deposit.

ASSUMED PERMISSION TO ENTER: Tenant grants landlord (or landlord's agents) permission to enter the premise at reasonable times without giving Tenant additional notice when Tenant has made a verbal or written maintenance request.

Tenant acknowledges that the landlord or agent of the landlord has specifically identified each nonstandard provision with the tenant prior to entering into a rental agreement and that after doing so the tenant agrees to each and every nonstandard provision contained herein that have been individually initialed by the tenant.#

When To Use: Nonstandard rental provisions must be used if landlord wants to be able to deduct anything from a tenant's security deposit other than (a) damage, waste or neglect of the premises; (b) unpaid rent (c) utility costs paid by landlord but which tenant owes under rental agreement (d) and utility costs paid by tenant. Each deduction must be separately initialed by the tenant. ATCP 134.06(3), Wis. Admin. Code.

Additional Agreement Rules

- Keep noise to a level that does not disturb your neighbors.
- Pet agreement must be signed for any pets on the premises. All pets must be pre-approved.
- Tenant may not have waterbeds, clothes washing machines or dryers, dishwashers, or air conditioners without prior landlord approval unless they are installed by landlord.
- Smoking of any kind is not permitted anywhere in the building under any circumstances. For air quality concerns and for safety of all residents, the burning of incense is also prohibited. Candles and other open flames are never to be left unattended.
- Window coverings, shelves, decorations, art and any other mounted items needing holes, screws, or nails should be attached to wall surfaces and not to wooden trim or doors.
- Residents shall immediately report any leaking pipes or damage noticed in building to landlord.
- Residents shall immediately report any insect or animals such as mice, ants, roaches, bed bugs and other pests to landlord.
- Personal belongings may not be stored in common entryways, hallways, or any common areas.
- Storm windows (if any) must be closed when the heat is on.
- Each unit is equipped with a smoke detector. Tenants are prohibited from removing or disabling smoke detector or carbon monoxide alarms.
- Tenants will be charged for costs of repair and re-keying of locks if necessary.
- Tenants will be charged for any permanent scratches, stains or other damage to wood floors (if any) based on estimated repair costs, which may require refinishing of the entire room and adjacent floors.
- Phone, email, postal mail, text message, voicemail message, or physical announcement with 12-hour notice will serve as notice for entry.
- If tenant requires a service call when locked-out, a service fee will be charged.
- Resident shall not alter plumbing fixtures, including shower heads, toilet, sinks, or faucets without prior landlord approval.
- Garbage and recyclables must be placed in appropriate receptacles and will be taken to the curb for pickup weekly. Separate recyclables and trash and place in appropriate bin. Compostable materials (vegetable scraps, garden waste, etc) can be placed in compost bins.
- Do not flush disposable wipes (even wipes labeled as “flushable”), feminine products, paper towels or diapers down the toilet. Place all these items in a trash receptacle. Flushing any foreign items besides toilet tissue can lead to sewage backup.
- Avoid putting any fats, oils or grease (meat fats, lard, cooking oil, shortening, butter, margarine, food scraps, baking goods, sauces, and dairy products) down the drain or toilet. Once grease cools off, it will harden and stick to the drain pipes—leading to sewer line clogs. Scrape grease and food scraps into a can or other container and place in the trash. Pour hot grease into a can or jar. Once it solidifies, put it in the trash.
- Carefully check for insects in furniture, boxes, paper and other items brought into your home. Second-hand or curb-found furniture is the number one carrier of bed bugs! Sharing vacuum cleaners is another highly common way to spread bed bugs and roaches.
- All personal belongings must be removed and the apartment must be thoroughly cleaned when tenant moves out.

Failure to abide by these rules will constitute a violation of lease terms. We appreciate your cooperation.

The following rules apply only at Sunnymeade Lane location:

- One off-street parking space is assigned per unit. The four assigned parking spaces are numbered 1-4, starting at the south end of the parking area, furthest from the street. The additional parking stalls are shared on an as-available basis.
- Residents are responsible for heat loss if they fail to close all windows and storms during the heating season and will incur a charge of \$5.00/day for heat loss and a service call to close windows.
- Each unit has access to locked storage space assigned to each unit in the basement. Landlord will provide a lock to secure your storage area; do not use your own lock. Tenants are responsible for their own stored belongings and at the end of their lease must remove all personal belongings.
- This is a non-smoking building. Smoking is also prohibited on balconies, side porches or front entryway porch.
- Important! Keep the main entry door locked when you are not in the immediate area. This is a requirement under city codes and it's the best way for everyone to stay safe.

The following rules apply only at Dawes Street location:

- Laundry facility in the basement based on honor system. Tenants will note in writing each laundry load and will be charged accordingly.
- Each unit has access to limited storage space in the basement that will be assigned to you. Tenants are responsible for their own stored belongings and at the end of their lease must remove all personal belongings.
- Important! Keep the main entry door locked when you are not in the immediate area. This is a requirement under city codes and it's the best way for everyone to stay safe.

The following rules apply only at Morrison Street location:

- Laundry facility in the basement based on honor system. Tenants will note in writing each laundry load and will be charged accordingly.
- Window air conditioners are permitted only with express written consent of Landlord and for additional fee.
- Limit use of high power-using appliances such as toasters, toaster ovens, pizza ovens, hair dryers, air conditioners, electric heaters and microwave ovens. Avoid using more than one at a time.
- Each unit has access to limited storage space in the basement that will be assigned to you. Tenants are responsible for their own stored belongings and at the end of their lease must remove all personal belongings.

The following rules apply only at Center Avenue location:

- Each unit has access to limited storage space in the basement that will be assigned to you. Tenants are responsible for their own stored belongings and at the end of their lease must remove all personal belongings.

The following rules apply only at Fisher Street location:

- One off street parking space in back alley per unit. Additional parking is on-street.

Failure to abide by these rules will constitute a violation of lease terms. We appreciate your cooperation.

I have read and I agree to the above lease rules. PLEASE, PLEASE READ THEM THROUGH!!
TENANT SIGNATURE: